Dear Students and Parents,

Welcome to the Titan family! 9th grade is crucial year in any student’s academic career as it is imperative that students successfully transition into high school life. The foundation of a successful academic year starts with understanding WCCUSD graduation and college/university A-G requirements, as your student’s journey toward graduation begins now. In the following pages, you have been provided a guide to selecting appropriate classes for the coming school year.

**Student Responsibilities in the Scheduling Process:**

1. Discuss recommendations with your academic teachers and inquire about the elective programs offered at Hercules High School.
2. Discuss the preliminary course selections with your parents.
3. Complete the Course Selection Sheet and have one of your parents/guardian sign it.
4. Return the Course Selection Sheet form to your HHS counselor with your signature and that of a parent/guardian as soon as possible. Failure to go through the course selection process on time will limit opportunities for choice and flexibility in scheduling.
5. After receiving confirmation of your course selections, report any errors immediately to your HS counselor via email so adjustments can be made.
6. Understand that courses selected at this time will be the schedule of courses for the 2017-18 school year. Courses with low enrollment may not be offered or may be offered on an alternating-year schedule.

**ALL STUDENTS:**

1. Minimum course load – 6 courses including Physical Education. Maximum course load – 7 courses including Physical Education.
2. All students must be enrolled in a minimum of six (6) courses to be considered full-time students. Students will not be permitted to drop a course if this puts them below the minimum required course/credit load.

**Freshman Course Requirements:**

1. Physical Education is required for all 9th grade students.
2. All 9th grade students need a Math and English course.
3. One elective is allowed for 9th grade year.

**IMPORTANT NOTE:** It is extremely important that you give careful consideration to your selections at this time. ***Please ask questions of your teachers or counselor if you are unsure about the demands or topics for a particular course.*** In some cases, courses may not run due to insufficient enrollment or a requested course may conflict with another requested course. In these cases, the high school counselor will contact you to make another selection. You will receive a verification of courses scheduled in late July or early August.

**Schedule Change Policy (All requests for class changes need to made via email to your assigned HS counselor.)**

1. **Valid reasons** for a schedule change may include: scheduling error, computer error, failing a required course, passing a course (through Summer School or CCCC), lacking a graduation requirement and/or lacking the proper prerequisite.
2. **Elective changes most often cannot be honored** due to teacher unit allocation and the class size reduction amendment.
3. Schedule change requests will **NOT** be considered for the purpose of teacher preference.
4. Failure to complete summer reading does not constitute a valid reason for a schedule change from an AP class.
5. A change request may require the entire schedule to be altered to meet the request you have made, including different teachers and different class periods.
6. Once a schedule has been changed, it cannot be changed back again to the original schedule.
7. Consideration of “transfer grades” from a previous class will be at the discretion of that particular teacher. Students may be required to do additional work to support their transition into the new class.

Every attempt will be made to accommodate student and parent selection requests given course scheduling and staff availability. Please note that counselors will schedule ELD students based on placement scores from the CELDT and essay assessments. Students with an IEP should indicate the type of services required. Consult with your current case manager when selecting classes, to ensure that all classes are aligned with his/her post high school and educational plans.

Please Print All Information Clearly.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ID# | LAST NAME | FIRST NAME | | MIDDLE INITIAL | Parent/Guardian Name | Home Phone |
| **Circle Where Appropriate:**  **ELD Placement Level:** **1 2 3 4 Academic Support: RSP NSH 504 Speech** | | | | | | |
| **READ 180 Placement \_\_\_\_Yes (initial)**  **Teacher Recommendation or SRI Score below 1000.** | | | **9th Grade Math Placement:**  Determined by district assessment – Spring 2015. | | | |
| **\*\* A Period option: Selecting to start the school day with an A period allows for students to take one more class during the instructional day. Students with a regular 6-class schedule and an A period would begin school at 7:15 and end at 2:10, instead of 3:12. However, selecting this option would also allow for students to take a 7th class. Their school day would start at 7:15 and end at 3:12.**  **Are you interested in an “A period”? YES NO**  **Selecting “no” means that students would be assigned 6 classes and would follow the traditional bell schedule.** | | | | | | |

REQUIRED A-G COURSES– Check One Choice Per Section

|  |  |  |
| --- | --- | --- |
|  | **CORE Classes** | |
|  | **Required Elective Class** | |
|  | 89785 | Applied Research Methods for Cont. Issues |
|  | 79400 | AP Human Geography |
|  | **Requirement “B”: English** | |
|  | 34900 | English 1 [P] |
|  | 38700 | English 1 ADV [P] |
|  | **Requirement “C”: Math** | |
|  | 51000 | Algebra 1 [P] |
|  | 51800 | Geometry [P] |
|  | 51100 | Algebra 2 Trig [P] |
|  | **Phys. Ed.** | |
|  | 64600 | PE Core Program |
|  | **Requirement “D”: Lab Science** | |
|  | 66300 | Biology [P] |

ELECTIVES: 9TH Grade may choose only **ONE** elective.

Choose your electives and alternate electives CAREFULLY! You may not be able to change these choices once they are assigned to you. Number your elective choices in order of preference (1: French, 2: Journalism, 3: Beginning Art). Some courses may be cancelled due to low enrollment or may be closed due to maximum capacity and limitations of sections offered. If your first choice is not available or cancelled, the next available alternate elective is scheduled.

|  |  |  |
| --- | --- | --- |
| **Electives** | | |
| **Requirement E: World Languages** | | |
|  | 42000 | French 1 [P] |
|  | 45300 | Spanish 1 [P] |
| **Requirement F: Vis. and Perf. Art** | | |
|  | 56900 | Concert Choir [P] |
|  | 56300 | Band Symphonic [P] |
|  | 58500 | Orchestra [P] |
|  | 62100 | Theater 1 [P] |
|  | 80000 | Beginning Art [P] |
| **Requirement G: College Prep Electives** | | |
|  | 3686R | Journalism ROP [P] |
|  | 8362R | Publications ROP [P] |
| **Alternate Electives** | | |
|  | 3095R | Computer Applications ROP |

**\***Students requesting to take a class not listed here or more than one upper level math or science class should email their counselor.

**Signatures Indicating Approval:**

Your signature authorizes your permission to schedule these classes and verifies that you have read the scheduling information included in the packet.By signing below, you are approving the course selections indicated above.

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Student Signature Parent Signature Date

\*\* If you have selected an AP course, please return this contract with your Course Selection Sheet (pink paper).

**ADVANCED PLACEMENT (AP)** – It is essential that AP students and their parents understand that enrollment in an AP course at Hercules High School requires a commitment of one full academic year. Successful completion of an AP course results in a student earning an additional .08 honors points which are factored into the grade point average **(GPA)** each semester.

**Student Name (PRINT) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_**

**Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_**

**Case Manager** (for SPED only) **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_**